**Travelling Fellowship 2023 Application Form**

Please ensure you have reviewed the background information/advice to applicants and terms and conditions for BOA Travelling Fellowships and checked your eligibility to apply before completing this form.

Instructions:

* Applications must be submitted **by 12 noon on 23rd October 2023** to policy@boa.ac.uk
* The application must consist of the following in Word (.doc or .docx) format:
	+ the below completed application form
	+ a copy of your CV – see below for requirements
	+ a completed [Equality and Diversity Monitoring](https://www.boa.ac.uk/asset/F1B54B34-C757-4619-8EE4C4B28D1C5AC7/) form
	+ (if you are a BOA Home Associate)a letter of support for taking the fellowship from your Training Programme Director.
	+ If you are a Post-CCT or SAS Member, applicants are not required to supply a letter.
* All documentsshould have your full name in the file name when submitted (e.g. “JaneSmithCV.doc”, “JaneSmithTPDletter.doc” and “JaneSmithApplication.doc”).
* Please do ***not*** include personal contact details or other personal details such as date of birth within the CV, for data protection reasons.

Short online interviews for shortlisted candidates will be held (via video conference) on **Wednesday 30th November.** You will need to be available on this date and timings will be confirmed around 2 weeks beforehand.

Award amounts and process: Please familiarise yourself with the maximum fellowship award amounts on our website, which range from £1,500 to £10,000. In the ‘Projected costs’ section you will need to outline the cost of your proposed fellowship, the fellowship scheme(s) and the amount(s) you wish to apply for.

The BOA have detailed specific arrangements which will apply to the 2023 BOA Travelling Fellowships in relation to the continued uncertainty surrounding travel due to the coronavirus (COVID19) outbreak. Further information on these specific arrangements can be found on the BOA Travelling Fellowships Instructions and Advice document. Please familiarise yourself with these arrangements before completing this application form.

Processing of data: The BOA takes the security and privacy of your data seriously. We have put together policies to comply with our legal obligations under the Data Protection Act 2018 (the ‘2018 Act’) and the UK General Data Protection Regulation (‘GDPR’) in respect of data privacy and security. Please visit our website at [www.boa.ac.uk/privacy](http://www.boa.ac.uk/privacy) for information on the data we collect and how we use that data as part of our business and to manage our relationship with you.

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| **Core details** |
| **Full name** |  |
| **BOA membership number:** |  |
| *Applicants will be contacted about the progress of their application by email or occasionally by telephone. Please ensure that the contact details held by the BOA are correct at* <https://www.boa.ac.uk/login.html>*.*  |
| **Current Hospital:**  |  |
| **Position Held** (current grade): |  |
| **CV:** | Please provide your CV as a separate **Word document** alongside this form, with your full name in the file name. Please do ***not*** include personal contact details or other personal details such as date of birth within the CV, for data protection reasons. BOA Home Associates must also supply a letter of support from their TPD. |
| [ ] Please tick here to confirm that you have read and agree to comply with the BOA Travelling Fellowship Terms and Conditions for 2023. |
| **Your proposed fellowship** |
| **Please indicate specialist areas relevant to your fellowship.** |  |
| **What is the duration and proposed destination for your fellowship, including host centre(s) and supervisor(s)?** (You may apply based on fellowships at multiple locations.) |  |
| **Short description of your prospective placement** (up to 200 words): |  |
| **Proposed dates of travel (can be approximate):** |  |
| **Please provide a supporting statement as to why you are applying for a travelling fellowship and what you intend to achieve** (up to 1000 words). |  |
| **Funding requested** |
| **Which Fellowship(s) do you wish to be considered for?**You may select up to one BOA Travelling Fellowship (grey) and/or one externally funded fellowship (green).You may additionally apply for the SAS Education Fellowship if eligible.  | **Fellowship** | **Max award** | **Number available** | **Eligibility Criteria** |
| [ ]  BOA Travelling Fellowship | £10,000 | 1 | BOA Member |
| [ ]  BOA Travelling Fellowship | £3,000  | 3 | BOA Member |
| [ ]  BOA Travelling Fellowship | £1,500  | 3 | BOA Member |
| [ ]  SAS Education Fellowship | £3,000 | 1 | BOA SAS or LED Member |
| [ ]  Soli Lam Spine Fellowship | Up to £15,000 | 1 | BOA Member, fellowship with a spine focus |
| [ ]  Andrew Sprowson Infection Fellowship (sponsored by Heraeus) | £1,500 | 1 | BOA Member, fellowship with an infection focus |
| [ ]  Post Graduate Orthopaedics (PGO) Fellowship | £2,500 | 1 | BOA Member |
| **Projected cost to undertake fellowship** (Row headings provided as a guide only, please adapt to suit your proposed fellowship.) Please note the Award covers costs for the awarded Fellow only. | **Item** | **Amount** | **Brief description/rationale** |
| Travel |  |  |
| Accommodation |  |  |
| Visas and documentation |  |  |
| Subsistence (if requested) |  |  |
|  |  |  |
| **Total** (maximum £15,000) |  |  |
| **Will you receive a salary on top of funding?** (If yes, then your application should not request subsistence.) |  |