British
Orthopaedic
Association

35- 43 Lincoln's Inn Fields,
London, WC2A 3PE

Registered Charity No. 1066994
Company Registration No.3482958

Research Committee

Committee Name	**Research Committee**
Type	Standing Committee
Purpose	Support BOA strategy by championing cutting-edge research and driving innovation driving forward work to promote and facilitate T&O research in the UK and to foster world-class research and innovation, developing new treatments and technologies to transform patient outcomes and practice.
Scope	To construct, review and deliver the overall research agenda including the following; • Setting strategy for BOA research funding and overseeing the use of research grant expenditure • Fundraising liaison with BOA Exec, Council and staff team (e.g. in identifying and developing opportunities and mechanisms to increase research income across all specialty areas and the breadth of research funding opportunities within T&O). • Respond to consultations relating to research • Increase clinical academic training opportunities for all trainees • Promote high-quality evidence to inform policy and practice • Strengthen and drive the UK clinical research infrastructure and inspire and train the researchers tomorrow. • Forge strategic partnerships with key stakeholders to accelerate growth in research and innovation. Support development of technologies such as robotics, AI, and informatics. • Actively communicate research findings to our membership and a broader audience,
Authority	• The research committee will devise and deliver strategies and projects in support of the approved BOA strategy. • Council (trustee only) is responsible for the overarching governance and financial approval of the work of all committees. • All new initiatives or significant changes to ongoing projects should be developed within the committee and proposed/recommended to Council for consideration and approval. • All publications/position statements/standards of documents should be presented to Council for approval before publication. • Where necessary, the Executive group, on delegated authority from the Council, can provide financial approval for projects or activities.
Chair and Vice Chair	**Chair**

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	• The Chair will be an eminent academic orthopaedic surgeon; who is a member of the BOA and has history of support and or contribution to BOA activities e.g. BOA Congress or past committee member. • An open application process will be held. • Using a formal job description and person specification; • An advertisement will be placed in the BOA's Journal of Trauma and Orthopaedics and a BOA newsmail. • The Chair will be appointed by the Executive Group and ratified by Council. • The Chair will be an Ex-Officio Member of Council • The tenure of the appointment is three years. **Vice Chair** • Vice Chair (an elected member of Council) will be appointed by the Executive Group and ratified by Council.
Membership	• Maximum eleven members (in addition to the Chair and Vice Chair) • Two members of Council (one Exec and one elected trustee (one of which shall be the Vice Chair) • One SAC Member (SAC Research Lead) • One SAS member (recruited through open application) • One Research Representative nominated by BOTA • RCS/BOA Surgical specialty lead for Trauma • RCS/BOA Surgical specialty lead for Orthopaedics • RCS/BOA Surgical specialty lead for Pediatrics • Four additional vacancies to be appointed through an open application process. Elected Trustees of BOA Council should not apply for committee vacancies that are advertised, as there is a separate mechanism for Elected Trustees to become members of the committees. **Appointed members** • The tenure of the appointed members is three years, with appointments staggered in the interests of continuity but always starting in January. • An advertisement will be placed in the BOA's Journal of Trauma and Orthopaedics and a BOA newsmail. • Short listing and interviews (if necessary) conducted by a member of BOA Executive, the Research Committee Chair and Vice-Chair. • Appointments to the committee will be ratified by elected Council. Any appointed committee member may stand for re-appointment when their term ends without the requirement for a fallow year. If a committee member chooses to reapply, the same recruitment process will apply, with no guarantee they will be appointed. There is a maximum of two terms for any appointed committee member. There may be circumstances where a demitting member is responsible for a major piece of work that is not completed at the time they would demit. Such circumstances are likely to be rare as succession planning should allow transfers of responsibilities. However, if a Chair wishes to extend the term of a demitting

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	member, they will need to seek agreement from the Elected Trustees prior to the end of that member's term. The extension should be for no longer than one year, and only one person on the committee may be on an extended term at any time. Persistent lack of attendance and/or contribution would lead to resignation and replacement.
Meeting arrangements	• Meetings are held three times a year with at least one held by teleconference; • Committee meetings will often take place virtually (e.g. using Zoom), although at least one meeting will take place in person. • Quorum: 50% of the committee. • Non-quorate meetings may still proceed but no strategic decisions can be made; • The committee will be supported by a member of the BOA staff who will draft agendas and minutes for review by the chair.
Reporting	• The committee will report to Council via the Chair. • A formal report on activities will be provided to Council at each meeting and Congress where appropriate.
Resources and budget	• A member of the BOA Office will attend meetings of the committee to advise on any resource issue • There will be an allocated budget for committee expenses such as travel • Requests for projects requiring additionally funding should be formally submitted to Council for approval.
Review	Terms of reference should be reviewed and updated annually in conjunction with review of the strategy.