**BOA Future Leaders Programme 2023 Trust Form**

Please complete this form to request a Trust sponsored place on the 2023 BOA Future Leaders Programme. For any other funding route, please use the Main Application form. If you are sponsoring more than one fellow, please fill out a seperate form for each.

**Instructions**

* The application deadline for the 2022 Future Leaders Programme is 5th September 2022 **at 23:59pm**
* Completed applications must be emailed to [policy@boa.ac.uk](mailto:policy@boa.ac.uk) with the subject ‘Future Leaders Programme – Trust application’
* The application must include in Word (.doc or .docx format):
  + The following application form
  + A copy of the nominated fellow’s CV
  + An Equality and Diversity Monitoring Form to be completed by nominated fellow
* All documents should have the Trust name in the file when submitted
* Please do ***not*** include personal details such as date of birth within the CV, for data protection reasons.
* Section 1 is to be completed by the host Trust.
* Sections 2 and 4 are to be completed by the nominated fellow.
* Section 3 is to be completed by the Programme Sponsor.
* For Trust sponsored places, the deadline is **5th September 2022 at 23:59pm,** beyond which we will not accept any further applications. Places will awarded by **17th October 2022.**

There will be at least 10 Trust places on offer on the 2023 Future Leaders Programme, and successful candidates will be selected through a panel decision. All applications will be subject to an anonymous processing practice, with identifying details removed from the application form before being passed to the assessment panel.

All participants on the Future Leaders Programme must be BOA members by no later than 1st November 2022.

Processing of data: The BOA takes the security and privacy of your data seriously. We have put together policies to comply with our legal obligations under the Data Protection Act 2018 (the ‘2018 Act’) and the UK General Data Protection Regulation (‘GDPR’) in respect of data privacy and security. Please visit our website at [www.boa.ac.uk/privacy](http://www.boa.ac.uk/privacy) for information on the data we collect and how we use that data as part of our business and to manage our relationship with you.

**Section 1 – Trust Information – to be completed by the Host Trust**

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| --- | --- | --- |
| **Trust Details** | | |
| **Name:** |  | |
| **Address:** |  | |
| **Number of sponsored places:** |  | |
| **Trust Contact Details** | | |
| **Main Clinical Contact:** | | |
| **Title:** |  | |
| **Name:** |  | |
| **Email:** |  | |
| Please tick here to confirm that you will act as main clinical contact for the candidate should they be accepted and have read and agreed to comply with the BOA Future Leaders Programme [Terms and Conditions](https://www.boa.ac.uk/asset/62AEFC6B-9BB1-4990-AB5DE7883129AA15/) for 2023 | | |
| Signature: | |  |
| **Invoicing Contact:** | | |
| **Title:** | | |
| **Name:** | | |
| **Email:** |  | |
| **Any specific billing instructions, including a Purchase Order Number where applicable:** |  | |
| Please tick here to confirm that the Trust will sponsor the candidate for the 2023 BOA Future Leaders Programme at a cost of £3,480 per candidate and that any internal Trust procedural requirements have been met.  Please tick here you have read and agreed to comply with the BOA Future Leaders Programme [Terms and Conditions](https://www.boa.ac.uk/asset/62AEFC6B-9BB1-4990-AB5DE7883129AA15/) for 2023 | | |
| Signature: | |  |

**Section 2 – Details of nominated fellow**

|  |  |
| --- | --- |
| **Core details of Fellow** | |
| **Title:** |  |
| **Full Name:** |  |
| **Clinical Job Title:** |  |
| **Training Programme (if applicable):** |  |
| **Grade:** |  |
| **BOA membership number**:  (A*ny non-members who are confirmed on the programme must make a BOA membership application and ensure this is processed by* ***1st November****)* |  |
| **Contact details:**  *Applications will be contacted about the progress of their application by email or occasionally by telephone. Please ensure that the contact details held by the BOA are correct at* <https://www.boa.ac.uk/login.html>*.*  **If you are not yet a member of the BOA, please provide your address, email and telephone number here: ­­­­** | |
| **Trust / Institution Address:** |  |
| **Time in Current Role:** |  |
| **Employment Status:** |  |
| **CV:** | Please provide your CV as a separate Word document alongside this form, with your full name in the file name. |
| Please tick here to confirm that you have read and agreed to comply with the BOA Future Leaders Programme [Terms and Conditions](https://www.boa.ac.uk/asset/62AEFC6B-9BB1-4990-AB5DE7883129AA15/) for 2023 | |

**Section 3 – Details of Programme Sponsor**

|  |  |
| --- | --- |
| **Programme Sponsor Details**  **For Trust funded place** | |
| Name of Programme Sponsor |  |
| BOA Number of Programme Sponsor: |  |
| **To be completed by Programme Sponsor:** | |
| Please tick here to confirm that you have read and agree to comply with the BOA Future Leaders Programme [Terms and Conditions](https://www.boa.ac.uk/asset/62AEFC6B-9BB1-4990-AB5DE7883129AA15/) for 2023. | |
| Please tick here to confirm that you have read the further information on the role of the Programme Sponsor [here](https://www.boa.ac.uk/learning-and-events/courses/boa-future-leaders-programme/further-information.html) and agree to act as required for the candidate. | |
| Signature: |  |

**Section 4 – Research interests, career aspirations, and project details**

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| **To be completed by nominated fellow** |
| **Area of particular professional interest?** |
|  |
| **Please describe the leadership capabilities you would like to develop through the programme:** |
|  |
| **Please describe your career aspirations:** |
|  |
| **You will be required to lead an improvement project as part of the programme. Please give a broad suggestion of an area for improvement (relevant to your Trust role):** |
|  |